

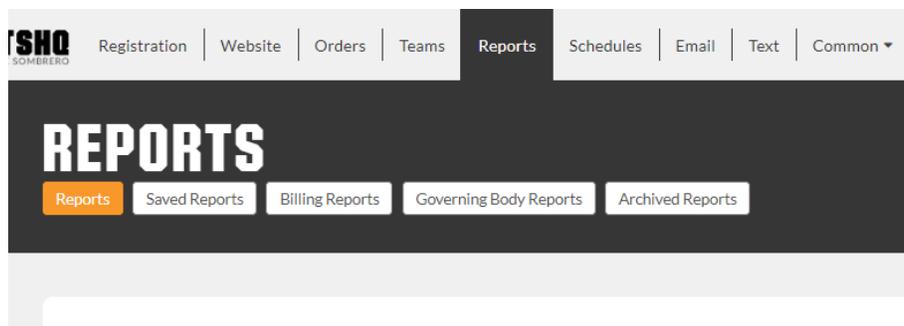


BLUE SOMBRERO HOW TOS: PRINTING TOURNAMENT ROSTERS

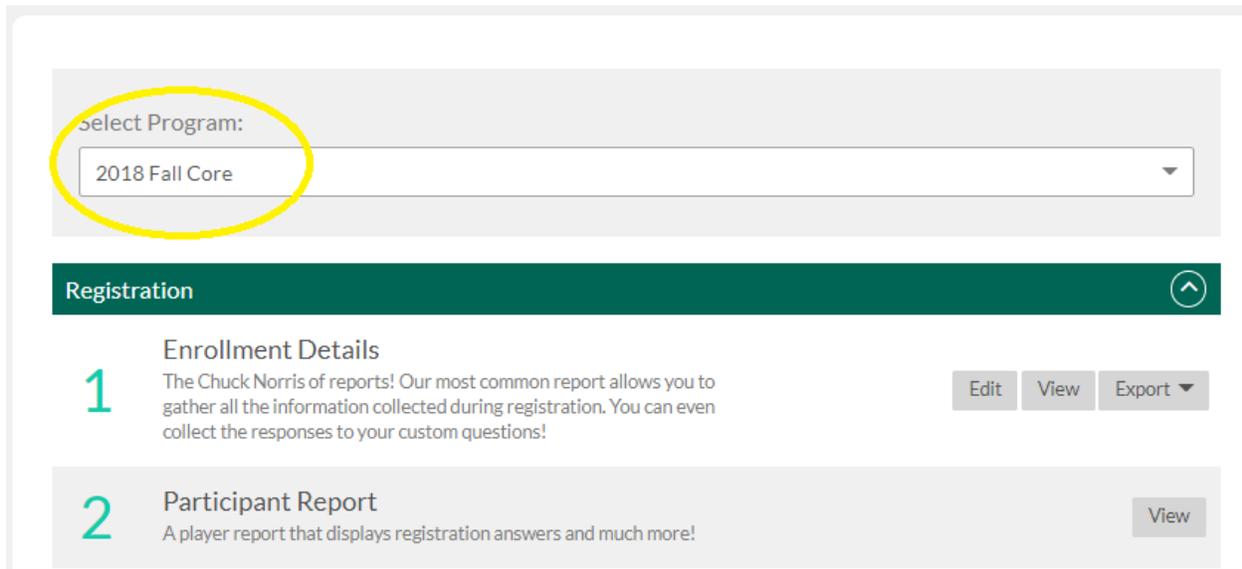


BEFORE YOU BEGIN: Many tournaments require a team roster signed by the Regional Commissioner from your region. These instructions will show you step by step how to print this roster from Blue Sombrero. THIS MUST BE DONE BY SOMEONE WITH ACCESS TO THE REPORTING FEATURE ON YOUR SITE. In most cases this will be a regional board member or administrator.

1. Log into your account and go to the “REPORTS” menu.



2. Once there select the desired program from the list.



3. Scroll down to “ROSTER > 11. AYSO Team Tournament Roster Report”.

9 Volunteer Card Report
This report only shows data for volunteers. View

10 Volunteer Certification Report
Would you like to make sure your volunteers are fit for the right roles? Review their certifications right here in this report. Edit View Sync Certificates Export

11 AYSO Team Tournament Roster Report
Use this report to print team rosters in the official AYSO Tournament format. View

4. Select correct division and team and then click “VIEW REPORT”.

AYSO TEAM TOURNAMENT ROSTER

Program Name: *

Division Name: *

Team name:

View Report

5. Choose your preferred export file type.

TEAM TOURNAMENT ROSTER REPORT

Export

1 of 1

Team Tournament Roster Report
S/A/R 2/2-C/328 Region 328 MY2018

Team Roster: 10U-CoEd (2009/2010) Program: 2018 Fall Core No. of Players: 9
Team Name: 10U-NARWHALS Team Color: Sponsor:

Name	AYSO ID	Cell Phone	E-mail	Certification/Training
Head Coach Gollinger, Peter	79010159	650-665-0699	webadmin@riverdelta ayso.org	U-12 Coach, Z-Online AYSOs Safe Haven, U-6 Coach, U-8 Coach, Z-Online CDC Concussion Awareness Training, Z-Online AYSOs Safe Haven, Cert Date: 08/26/18

Jrny	AYSO ID	Name/Address	Parent Email	Home Phone	Birth Date	Reg. Date
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6. Open and print the downloaded file and have your RC review and sign. You’re all set!

The signature below verifies that all of the above named players and coaches are eligible to participate in this event per the stated policies.

Rgnl Commissioner _____ (Print Name) _____ (Signature) Cell Phone 209-224-1615

Printed on 11/11/2018 10:37 AM By Peter,Gollinger Page 1 of 1